

## **Downtown Revitalization Committee**

### **Meeting Minutes**

Monday, June 18, 2012  
5:30 p.m.  
Newington Town Hall, Conference Room L-100

- I. **Roll Call:** Chairman McBride, Mr. Castelle, Mrs. Cohen, Mr. Shields, Mr. Marocchini and Mr. Bottalico.

**Others Present:** Mayor Stephen Woods and Town Engineer Chris Greenlaw.

II. **Minutes:**

Chairman McBride called the meeting to order at approximately 5:35 p.m. with all members of the Committee present. Two sets of minutes were presented for acceptance:

April 16, 2012 Regular Meeting – Mrs. Cohen motioned to accept, second by Mr. Marocchini.

May 14, 2012 Special Meeting – Mrs. Cohen motioned to accept, second by Mr. Marocchini.

III. **Public Participation**

None

IV. **Market Square Streetscape Project**

(Note:) The following narrative is a generalization of the subject matter discussed in the meeting. Additionally, the issues presented in the minutes do not follow the exact order of the meeting.

Mr. Greenlaw offered a project update on the remaining items necessary for project completion:

- The line striping was completed on Friday, June 15, 2012 for the entire project site.
- The remaining signs (directional and speed) are incomplete to date with installation requiring paver resetting.
- E.D.I. has begun replacing and resetting all pavers indicated on the “punch list” (please note: “punch list” equals remaining items for project completion). This punch list was developed post the walk through conducted on May 18, 2012.
- Punch list and corrective measure items remain to be completed. Examples of these items were given as: paver resetting the installation of polymeric sand to set the pavers. The realignment of an AT&T service line to resolve a conflict with a street lamp. The signage was mentioned.

Mr. Greenlaw offered an update with regard to status of the AT&T relocation efforts. It was noted that not all the estimates were received, although in the interim AT&T had actually offered a revised (lower) estimate. A recount of the estimated cost revealed the following: AT&T would reset/add four (4) poles at a cost of approximately \$9,800. CL&P would re-service the power at a base cost of approximately \$9,400 with additional overtime approximately \$6,400. Fibertech (data) estimated their service at \$1,646. Outstanding to date was Cox Cable and a landscape contractor cost to reset pavers. Currently, the total approximate cost is \$30,000.

Mr. Greenlaw reminded the Committee that the Town is responsible to resolve the power line conflict at 25 Market Square (Premier Cleaners). The power line conflict was resultant of the installation of the street lamp (as designed). Unfortunately, this item became apparent only after installed. Mr. Greenlaw indicated that he had contacted both the owner (Premier Cleaner) and a private electrician. An amicable resolution was discussed and the estimate for service was forthcoming. The Committee was reminded that if the poles were not relocated, then this plan “B” would need to be initiated.

Mayor Woods discussed that although the poles (in question) meet code, it's his recommendation that they be reset in the "snow shelf" area. Additionally, he acknowledges the benefit of a pole relocated out of a crosswalk area at the cost of a small percentage of the project.

The Committee after a general discussion requested Mr. Greenlaw solidify the remaining estimates. Additionally, once received, the Committee requested a "Special Meeting" to discuss the pole relocation and plan "B" service adjustment.

**V. Public Participation**

Rose Lyons commented on various items (installed as designed) and raised concern with the bump-outs, rusting steel drains at the handicap ramps. Maintenance items noted were garbage/weeds in tree grates, perhaps tree will grow into wires.

**VI. Remarks from Committee Members**

Mr. Shields raised concerns with the sight line as it relates to the Market Square street sign at the Main Street intersection.

Mr. Castelle and Mr. Bottalico wanted to reaffirm the estimated contingency and liquidated damages. It was noted that the manager was actively negotiating with Nunes Construction. Although a figure of \$133,000 was mentioned, Mr. Greenlaw indicated a more appropriate number associated with 'hard cost' (i.e. Milone McBroom inspection) was anticipated currently at around \$34,000 or so.

Mr. Marocchini expressed his desire for the Commission to act on the pole relocation to resolve the issue as soon as the numbers become available.

**VII. Adjournment**

Mr. Bottalico made a motion to adjourn, seconded by Mrs. Cohen.

Submitted,

Christopher Greenlaw, P.E.  
Town Engineer

Cc: Craig Minor, Town Planner

File: Town Clerk

Post: Town Website